

# Addie's Pond Reimbursement Request



Date of Request: \_\_\_\_\_

Make Check Payable To: \_\_\_\_\_

Purpose: \_\_\_\_\_

Signature of Requester: \_\_\_\_\_

Date of Purchase	Vendor	Description of Purchase	Amount
<b>TOTAL</b>			<b>\$-</b>

Approval Signature (President) \_\_\_\_\_

Approval Date: \_\_\_\_\_

<b>For Treasurer's Use Only</b>	
Date Check Issued: _____	Check Number: _____
Charged to Which Budget Item: _____	
Comments: _____	
Treasurer's Signature _____	